

Notes from Pre-Proposal Meeting

Cannery Building Project

Wednesday, November 30, 2011

2:00 p.m.

This project is not a “hard-bid.” It is a cost-proposal. Not based on lowest price, but best price.

All information and important dates are on the County website, www.unioncountygga.gov.

We have addendums ready that will be going up on the county website soon, so be sure to look for those.

Proposals are due no later than 4:00 p.m. on Friday, December 16, 2011.

Bonding requirements for this project are in RFP: 5% bid bond, 100% performance and payment bonds.

Pay close attention to the mandatory requirements listed in section 3.1 of the RFP.

Because of the new immigration law that all county governments must comply with, you are required to participate in the E-Verify program to be a part of this project.

Your proposal must be in two parts. Price proposals must be submitted in a separate sealed envelope. Qualifications part will be looked at first. If those are met, then it will be evaluated and scored based on qualifications. After scoring those that meet the mandatory requirements, the price proposal will be opened. If mandatory requirements are not met, the price proposal will not be opened.

Scoring of the qualifications proposal is in Section 5.2.3 of the RFP.

Cannery equipment is not in this contract, other than a boiler system. Please separate out the price of the boiler from the rest of the project.

This is a pre-engineered steel building with block bases and concrete floors. It is important that the building be able to be cleaned and hosed down due to regular health department inspections.

Site is flat and simple. Civil engineering is not part of this package. Slab will be on the grade. Site is flat, ready, and graded now. Most likely just need to add a little gravel. Drains have to be sloped. Building will have a couple of canopies. Sky lights in the roof.

Equipment plan is not in the contract, but pay attention to references on the plans as to what is going where. Plumbing, electrical, and mechanical is included in this project. Actual equipment hook-up is later; not part of this project.

Because this project is using local SPLOST dollars, there will be a pretty quick turnaround on payment. No Davis Bacon requirements on this project.

There is a grease trap on the outside of the building. The county will provide the septic system and give contractor hook-up on outside of the cannery building to tie in to.

County has already surveyed regarding flood plain.

Notice to proceed will be issued in January, and construction of building should be finished within 120 days.

Pre-proposal meeting was not mandatory.