

U.S. PASSPORTS
Apply at: Office of
JUDY ODOM
CLERK OF SUPERIOR COURT
UNION COUNTY
65 COURTHOUSE STREET
BLAIRSVILLE, GEORGIA 30512
706-439-6022

PASSPORT APPLICATION INSTRUCTIONS

Bring with you the following:

1. Passport Application.

Do Not Sign! (The application should be signed in the Passport Agent's office)

2. Be sure to bring the following with you when returning your application:

- a. One (1) 2X2 Official Passport Photographs (made within the last six (6) months)
- b. **Certified copy** of birth certificate with raised or embossed seal (from Vital Records Dept.) Or Naturalization Papers (proof of U.S. Citizenship)
- c. Georgia Driver's License with picture Or Valid Picture Identification Card

3. **ROUTINE SERVICE (TWO SEPARATE PAYMENTS)**

Personal Check or Money Order Only payable to: U.S. Department of State
\$110.00 (Age16 or older)

OPTIONAL: Overnight Return Delivery additional fee of **\$12.85 = \$122.85**
\$80.00 (Age15 and under)

OPTIONAL: Overnight Return Delivery additional fee of **\$12.85 = \$92.85**

OR

4. **EXPEDITED SERVICE (TWO SEPARATE PAYMENTS)**

Personal Check or Money Order Only payable to: U.S. Department of State
\$110.00 (Age16 or older) Routine Service Fee

Plus \$60.00 Expedite Fee + **\$12.85** Overnight Return Delivery Fee = **\$182.85**
\$80.00 (under Age 16) Route Service Fee

Plus \$60.00 Expedite Fee + **\$12.85** Overnight Return Delivery Fee = **\$152.85**

PLUS

5. **EXECUTION FEE**

Cash, Personal Check or Money Order payable to:

Judy Odom, Clerk of Superior Court

\$25.00 Execution Fee plus **\$19.95** Express Mail Fee = **\$44.95**

For passport applications and further information, call the office of
Judy Odom, Clerk of Superior Court Union County - Blairsville, Georgia
(706) 439-6022 Monday through Friday 8:00 AM – 5:00 PM, excluding holidays.