

Purchase Order

Union County Commissioner
65 Courthouse Street, Box 1
Blairsville GA 30512

P. O. Number:

Phone: 706-439-6000
Fax:

To:	Ship to:
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P. O. Date	Created By	Department	Req Number	Terms
	PAM			

Quantity	Description	Unit Price	Total
<i>SAMPLE PURCHASE ORDER</i>			
		SHIPPING & HANDLING	
		TOTAL PO AMOUNT	

Authorized Signature

ACCEPTANCE OF THIS PURCHASE ORDER CONSTITUTES A CONTRACT BETWEEN THE PURCHASER AND VENDOR AND THESE INSTRUCTIONS ARE MADE A PART AND CONDITION OF THE CONTRACT.

SEND ALL ORIGINAL INVOICES TO: Union County Commissioner, Accounts Payable, 65 Courthouse St, Box 1,
Blairsville, GA 30512 (706) 439-6000, FAX (706) 439-6004