

Union County Board of Elections
Board Meeting
February 20, 2023

The February meeting of the Union County Board of Elections was called to Order at 10:00 am by Chair Libby Stephens. George Burch led the invocation.

A Quorum was established. Board members in attendance: Libby Stephens, George Burch, Riccardo Rivas, Jim Fitzgerald and Linda Hill. From the voting public: Marsha Lodes and David Brookins were in attendance.

The Agenda was distributed and approved as presented. Minutes for the January meeting were approved as presented.

Old Business

- Update on New Building: copy of the plans were provided to the board members
- By Laws: No update
- Conference: Positive feedback from the board on the quality of the programming at the 2023 conference. Much focus on ORRs, Training, contingency planning and equipment maintenance. All of the presentations were very educational and professional.

New Business

- Warranty: We did subscribe to the Warranty on the equipment in the past. Time to renew. \$4,000 for 3 years coverage. It was agreed to continue the warranty.
- Laptops: We will get 2 laptops for the board. \$250 each
- Poll Pads: There are now an add-on device/stand for the poll pads with printer capabilities. How many are needed for Registrars' Office? 5 with 2 back up (total of 7); required for the new system. They are approximately \$650 each.
- BMD: Upgrades are required for all BMDs. Riccardo has been looking into Voting Stations. Recommends we look at the stations before we visit with the company. Mobility and space are the concerns.
- Scanners: Best practice is to have 2 scanners in each precinct. We currently have one extra scanner. Would like to have 3 new scanner (scanner head). These would then be used to replace the problematic scanner head in a precinct. Also, the new scanners have larger capacity and would be helpful in growing early voting. Libby to investigate this.

- Office Scanner: Need to replace rollers in this scanner. George to follow-up on this.
- Workday: Work day is scheduled for Monday, February 27 to perform a complete equipment inventory, including serial numbers, etc. This will allow us to also align the equipment back to the assigned precincts. Also, will do a cleaning of the scanners.
- Upgrades: would like to schedule in April. More to come on this topic.

Comments

Riccardo – has prepared notebooks for our timesheets and out-of-pocket expenses. We need complete each time we are working at the Board to make it easier to keep track of our time, etc. 2nd Item: suggested we set up better name tags to mark our space at the Conference each year. Riccardo will get something designed for December conference.

Jim – House Bill 426/Senate Bill 122 – no longer retain election records under seal; HB394 – Saturday and Sunday voting mandating the weekend before primaries and runoffs.

Board of Elections Agenda

Feb, 20, 2023

Call to order

Invocation

Minutes

Old business:

New bldg.

By laws

Conference

New Business:

Warranty

Laptops

Poll pads

BMD

Scanner

Office Scanner

Work day

Upgrades

Comments

Adjourn